**1. Procedure and Time Lines for Grid connected SRTPV plants**

**C. For SRTPV plants ranging from 50kWp to upto 1000kWp:**

**(Applicable to all other consumers** excluding **1kW to 10kW domestic consumers)**

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| **Step** | **Procedure** | **Responsibility** | **Time lines** |
| **Step - 1** | The Applicant shall submit **On-line Application**  **Only** in the SRTPV portal along with Fees. | Consumer | Zero date |
| **Step - 2** | The SDO shall upload the signed copy of the Technical feasibility details such as Transformer details, feeder details and existing SRTPV details.  a. If the Application is Technically feasible  An Intimation letter is auto generated intimating Applicant for Execution of the Power Purchase Agreement (PPA).  b. If the Application is not Technically feasible: The SDO shall cancel the Application. | SDO HESCOM | 3 days from the Date of Registration of Application |
| **Step - 3** | The Applicant shall submit the PPA to Division Office for execution, in the non-judicial stamp paper as per the KERC standard PPA Format:  1. Gross Metering  2. Net Metering | Consumer | 3 days from the Date of Intimation letter for execution of PPA issued by SDO |
| **Step - 4** | The Divisional officer(DO) shall execute the PPA and upload in the Online SRTPV portal and an approval letter is auto generated for installation of SRTPV work.  If the Applicant fails to submit the PPA within 3 days from the date of intimation letter, the DO shall cancel the Application and intimate the same to the Applicant. | DO of  HESCOM | 2 days from the Date of submission of the PPA |
| **Step - 6** | Submission of work completion Report by consumer | Consumer | Within 150 days from the date of execution of PPA |
| **Step - 7** | Inspection by HESCOM official for commissioning the project, after receipt of work completion report from the consumer. | Division Office HESCOM | Within 5 working days from the receipt of work completion report, after ensuring satisfactory completion of work  **If the plant is not commissioned within 5 days from the date of work completion report, the concerned officer shall be liable to pay penalty of Rs.1000 per day, till the date of commissioning, to the applicant.**  **After five days of work completion, in case the plant is not commissioned, the consumers are entitled to deemed generation benefit** |
| **Step - 8** | Commissioning of Rooftop Solar System | DO/ MT of  HESCOM | Within 180 days from the date of deemed approval of PPA i.e Date of execution of the PPA. |
| **Step - 9** | Billing Process | SDO HESCOM | 30 days from the date of commissioning of the Solar plant. |

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